

# Trindel

## Insurance Fund

*Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Trinity*

A Joint Powers Authority Established in 1980

[www.trindel.org](http://www.trindel.org)

### BOARD OF DIRECTORS

#### MINUTES

March 2, 2011

Hilton Arden West

2200 Harvard Street

Sacramento, CA 95815

Meeting Called to order at 1:09pm

1. Roll Call.

**Voting Members & Alternates Present:**

Peggy Scroggins – Colusa  
Denise Carter – Colusa  
Sherri Adams – Del Norte  
Rita Sherman – Mono (Vice President)  
Van Maddox – Sierra (President)  
Peter W. Huebner – Sierra  
Shelly Pourian – Trinity  
Karen Fouch – Lassen  
Michelle McClland- Alpine

**Members Absent:**

Plumas  
San Benito

**Others Present:**

David Nelson – Staff  
Gene Herndon – Staff  
Lacy Cusmano - Staff  
Nikki Berry – Colusa  
Rick Rudometkin - Modoc  
Kari Rudometkin – Modoc  
David Wilbrecht - Mono

2. Approval of Minutes of November 3, 4 & 5, 2010 meeting.

Motion by Peggy Scroggins and Second by Sherri Adams, to approve the November 3, 4 & 5, 2010 minutes as presented, unanimous approval.

3. Informational Items: Register, Checks & Invoices between the dates of 10/01/2010 and 01/31/2011 are available for review pursuant to Bylaws Article XIV, Section 2 with certification from Assistant Treasurer. Also, The Trindel Insurance Fund Actuarial Review of the Self-Insured Liability and Property Program (outstanding liabilities as of June 30, 2010 and June 30, 2011 Forecast for Fiscal Years 2010-11 and 2011-12) and The Trindel Insurance Fund Actuarial Review of the Workers' Compensation Program (outstanding liabilities as of June 30, 2010 and June 30, 2011 Forecast for Fiscal Years 2010-11 and 2011-12).

**No action taken, information only registers provided at meeting for review. David hopes to have them by County next time**

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4. Discussion/Adoption: of Resolution No. 10-06 amending the budget.

David talked about the budget because of software he is showing the difference in the report year to date to actuals. David talked about the different fund names Trindel has, also the Admin budget and the Loss Prevention budget changes using a power point presentation and a laser pointer. Peggy asked about risk management line item David said it is the transfer in and out line item it is an accounting change the processes are different from the old accounting software. Denise is confused about how this is set up on the loss prevention the figures should be placed differently. Van talked about transfers. David said for presentation wise it would be better he agreed with Denise. Van has offered to help David with questions on sage. David numbers are as of November at this point. Peggy asked for a percentage in the budget. Denise asked why can't we get more current. David said because of the conversion of the new software we have to hand key they will be real time next meeting. David said Workers' Comp is Trindel's single biggest program. David went on and talked about the budget changes that are needed. Unique accounting now as previously excess claims recovery -\$50,000 expense as a negative a loss is coming into Trindel James Marta says it is not a revenue it is a decrease in claims cost. David talked about the Property/Liability, pollution, Medmal. We are losing Modoc Medical Center. Undispersed is your training money for you supervisors and to make this program work I want to give you the ability to pull it off there are no changes in this fund. David spoke about running reports for each county using sage. Peggy really likes the new reports says they are easy to follow and Sherri says it is easier to read. David is asking for Additional money for the software and to fix the Loss Prevention Fund.

**Motion by Peggy Scroggins and Second by Karen Fouch to adopt Resolution No. 10-06 amending the budget, unanimous approval.**

5. Discussion/Direction: staff report on deficit balances, if any, as requested in Item #6 at the 11-2, 3-06 Board meeting and possible action to deal with members potential future financial issues and review the Balance Sheet & Income Statement detail spreadsheets as of December 31, 2010 if time permits.

David Nelson said there are only 2 members that are low and that is San Benito and Del Norte. The experience is changing in San Benito and Sherri says Del Norte is trying Mr. Claypool. David talked about self insured. David is really excited about 2 things in the financial statements and that is the statement of revenue and net assets name in the Government Sector. David had the financial statements up on a big screen and pointed with a laser pointer and explained them. Karen and Sherri said David did a great job! David thanks James Marta and Ritesh. Peggy talked a little about James Marta.

6. Staff report on activities since the November 2010 Board Meeting. The Board may give direction on any of the items reflected below. Review of and direction to staff on projects and other miscellaneous reports by staff and/or members. Some of these items may be included as action items elsewhere on the agenda. This item will also include the opportunity for individual members to discuss any topics of interest relating to their specific county, i.e., how do others handle \_\_\_\_\_, this is what we are doing \_\_\_\_\_, State program/funding issues.

Lacy Cusmano handed out an Outline that she put together and she touched on her daily routine, she is working with Sherri Adams on the LPS Meeting that is coming up at the end of March and she is also working with Peter Huebner on the Board Meeting in May. She talked about Proof of Losses that come into the Trindel office and that Lacy is a Notary for the State of California so she is able to Notarize David's signature so the turnaround is quick. She talked about how Trinity County is utilizing the Safety Library at Trindel. She mentioned that at the last Board meeting the Board decided to have Lacy collect the most recent paystub or a County badge as proof of the employee being employed by the County for use of the EAP Program and Lacy reported that it is working well there have been a couple providers that had questions but once they were answered everything has been going smooth. Lacy talked about the new Sage Software briefly.

David Nelson talked briefly about priorities to accomplish before this meeting. David handed out notes of the strategic planning session in Colusa and David named off the priorities. David said he only got to 4 out of the 5 priorities. No changes to the website yet and we had a staff meeting all Trindel staff to talk about the website and who does what and what will make the site easier. Lacy is managing the safety library and the website. David has asked the Counties what they would like Gene to do for them. Rich Reza is staying another year he will retire in December of 2012. David talked about the CSAC meeting that he attended regarding the deductible thru Trindel and excess thru CSAC. Discussion with Peggy, Van, Sherri, Rita and Shelly on deductible and

excess. David touched on Del Norte's health piece of EIA, Renown is sending us more leans Rita talked about leans and that they are bringing on an attorney in San Bernardino so she doesn't have to pay for travel. David talked about York and how he feels nervous because nothing is in writing from Renown. David asked all counties to forward any letters from Renown to him. David talked about meetings he has been to and what he has been dealing with. David talked about a claim regarding Modoc. Rick talked about going before the board regarding borrowing school funds and he feels that there should be no claim but it didn't go that way the District Attorney pursued it and the Board voted to go ahead with the claim and has been forwarded to David. There was discussion between David, Van and Rick regarding the claim. Peggy asked Rick about the money being replaced in the correct funds, Rick explained the 19 million dollars and where it went. Peggy, Rick and David had a discussion on the money and audits. David touched on the bond. Bob Adams is retiring CSAC/EIA. David talked about the server that was installed at Trindel. David is going to do training for Tom Stone on risk management from all of his past training and experience. David's time has been going to the accounting and reports. Denise asked about back ups and David told her what Trindel's process is.

Gene Herndon passed out handouts and Gene is really busy and he is happy for the help of Lacy and her patients. There has been new LSPT program leading to efficient workplace work place violence and security has been requested a lot. One area he is pressing the Loss Prevention Specialist in is investigating for the incidents. Gene pointed everyone to the website to look at vehicle loss. LPS meetings every one of the Loss Prevention Specialists have to do a status report to present in front of a mock board and Sherri Adams is up next. Gene talked about the different programs and what he will be doing. Peggy said it really brings up the moral. Gene talked about what is password protected on the website. Gene talked about the Road Commissioners Meeting, the LPS meeting and sheriffs meeting they are always good and always useful. Shelly said there were a lot more new sheriffs this time. Gene talked about the taser training and Lexipol. Gene talked about disgruntled employees what the procedure is for Gene to talking to them. Gene talked about yak tracks. Slip and fall convention campaign by Cheryl at Lassen County. Shelly commented on the walk like a penguin and that she is really excited. Karen and David talked on public service and said Gene did a great job!

Van passed out a sheet on excess and talked about it and what he voted. Peggy, Karen and Van had discussion about the percentage and the pool. Shelly talked about Dero's retirement and the new board member, deputy Wendy Tyler she should come to the Trindel Board Meeting in May. Shelly, also talked about Trinity's auditor and she is interested in Trindel. Van said it is important to bring the person who is intament with your budget he also touched on the problems that Counties have had by not bringing them to the meetings. Rita has been bugged by the sheriffs for a spray that if they have been spit on by inmates it is an antibacterial that can be sprayed in your face it kills 99% and they are \$14 a piece and there is a shelf life. Shelly wondered if they still want to go do a test and Rita said yes and wanted to know if anyone wanted to piggy back with her. Shelly, Rita, Peggy and David talked about Health Metrics. Sherri talked about the LPS meeting being held in Del Norte County.

7. Action to Acknowledge the receipt of a notice to withdraw.

David talked about a new front page for each item that he will have for the next board meeting. David said that as a board you just need to acknowledge that you have received it. No action taken. Peggy said that David did a great job talking about Trindel at the Colusa Board Meeting.

8. Acceptance/Rejection of the Annual Audit for the period ended 6-30-2010.

David spoke briefly on the Audit.

**Motion by Karen and Second by Peggy to accept the Annual Audit for the period ended 6-30-2010, unanimous approval.**

9. Discussion/Action on taking Workers Compensation Claims handling in house.

David said this was not completed when the agenda went out so he passed out copies and he went over it and pointed out the highlights. Denise asked for clarification of numbers of claims and David explained. David and Peggy talked about PWC. Sherri asked if we would have to have investigators and lawyers for this? David said they wouldn't be in house they would be contracted. Van said it would not be any more than what we are paying now. Shelly talked about how it would be better to hear from Trindel staff. Gene commented Workers Comp in house can be connected to the Loss Prevention Program. Cindy Parker was talked about by Gene and Peggy. Van commented on lack of feedback from TPA's to have in house you don't save money but you get better service. Peggy thinks that we will save lots of money bringing it in house. Rita talked about an employee

who can't get their meds and the difficulties with the claims not being in house. David said we have been getting good service from York. Denise asked about if we could get some of these cases closed. David said we won't save any money. Karen would like to look into it farther. Peggy wants to get feelers out on good staff. David said that a TPZ closed within the last year in Redding. Van wants a time line will it be over two budgets or by July. David said 6 months and the key is finding the right manager and contacting York. Denise asked if there is something different than PERS. David said yes you could do your own. Rick and David discussed salary for claims manager. Rita and David talked about housing in Trinity County. Rick wants this to happen. York will be put on notice was talked about by David and Peggy. Rick and David talked about staffing.

**Motion by Rick Rudometkin and Second by Peggy Scroggins to come to the next meeting and give Trindel timelines and move forward this includes the intent to move forward, unanimous approval.**

10. Discussion/Action: Workers Compensation self insured retention level.

David is not asking for a motion he is asking for direction. David thinks that it is best to stay self insured. Peggy and David talked about claims in excess and checks we have received. There was discussion on what the premium would be. The benefits of having in house Workers Comp and a time frame was discussed. David asked for direction from the board on bringing 3 options back but per county instead of having the counties grouped together. Letter from Gina CSAC/EIA was discussed and history was given by David as to why we are self insured.

**General direction from the board is asking David to bring more information to the May Board Meeting.**

11. Discussion/Action: to hire a Loss Prevention Specialist.

David said this was requested from the November meeting to have this present at this meeting. David read the handout highlighted on money and 6 month shadowing of Gene. Gene mentioned that key is finding the right person and this person has to be pretty broad and David and I know what to look for. David said this person will be on the road a lot traveling it is not for everyone. This position requires communication organize and putting things together. Discussion of what the rolls of Gene and the new member will be. Shelly talked about how much of an asset the Loss Prevention Specialist is. There was discussion on County Employee Training. There was discussion on the salary and if that would be enough to bring someone in and keep them. Rita wants the title to be changed because there are Loss Prevention Specialists in each county. There was discussion on training and training costs to have someone else come in.

**Motion by Shelly Pourian and Second by Sherri Adams, to fill the position, unanimously carried**

12. Discussion/Action: Employee Benefits.

David talked about the Resolution and David needs direction as to what do you want to keep on the Resolution and what do you want to get rid of. The Board wants to email them so that they have time to look at these. Van talked about 401k's and PERS. Peggy elects Rich Inman to write the benefits package. Sherri elected Joey Young. David will send out the Resolution to all members and then the Counties will get all of the information by the 18<sup>th</sup> then get all information to Sherri and she will get it to Joey Young then it will come back to David in time for him to get it on the next agenda.

13. Public Comment: Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

**Gene would like for everyone to participate in the safety award and he showed everyone a purse that is going to Plumas County.**

14. Future Meetings: May 10, 11 & 12, 2011 in Sierra County

There was discussion about the November meeting being held in Trinity County on 2, 3, 4 day

Adjourn.

Date: March 2, 2011

Time: 5:10pm

Respectfully Submitted by David Nelson, Executive Director